

Kanata Theatre Board Meeting
February 16th, 2009
7:30pm

Board Members:

Present: Rob Fairbairn, Carol Hussey, Sandra Quirt, Dewi Williams, Saxon Lively, Paul Gardner, Mary Holmes

Proceedings:

Meeting called to order at 7:34 pm by Rob Fairbairn

Additions to the Agenda

No additions to the agenda.

Minutes of the January 5th Board Meeting

It was moved that the draft minutes from the January 5th Board Meeting be approved as recently amended. The MOTION was seconded and the minutes were accepted as read.

Business Arising from Previous Minutes

Mary brought an addendum to the Renter's contract containing a table of the different areas of the playhouse and date ranges they are to be rented for. Carol highlighted the redundancy between the text of the current agreement and the table in this addendum. Jim Holmes will make further refinements to the contract.

In lieu of writing a response, Rob has spoken directly to Marguerite Evans about her letter. She is happy with KT's response.

Discussion of Phone Line Problems

Paul reported that phone line #1 is barely working and all other lines are defective. This happened last year as well, and at the time Bell had supposedly fixed the problem. It is possible that due to the cold weather last year that they were unable to pull a new line and made other repairs that were not so permanent. Bell will be on Tuesday for cable repair. Paul reports that the internal telephone wiring is untidy and should be fixed at some point, but is not the cause of our present problems.

Discussion of Cellphone Annunciation

As a result of cellphones going off during the performance of *Kiss the Moon, Kiss the Sun*, Paul had printed and projected a pair of slides under the Juliettes during the second week of the run. Paul feels that dedicating two expensive lighting instruments to this task is a waste and has found a pair of old commercial slide projectors with lensing suitable to our purpose for \$250 and will proceed with acquiring them. He still feels that an audio announcement might be needed for most productions in addition to the images.

Directors Reports

Director of Membership and Training

Carol mentioned the acting workshop coming up in March with Margo MacDonald instructing. Eleven members have signed up for this workshop currently. There are no more workshops until the Theatre Ontario Festival.

Director of Box Office's Report

Sandra provided a summarized update of the ticket sales and attendance number for the season thus far.

	<u>Leading Ladies</u>	<u>The Countess</u>	<u>Kiss the Moon, Kiss the Sun</u>
Actual	3024	2689	2922
Sold	3320	3046	3312

Sandra reports that Box Office has been having problems with the ticket printer. They have ordered new ticket stock, sufficient for two to three years. Season ticket renewal, Theatre Ontario ticket sales and T-shirt sales will begin with the next production in three weeks.

Director of Plays

Dewi indicated that we have the rights for four of the six plays for next season. Rights for the plays *Post Mortem* and *Underpants* have not been acquired yet. Dates are set for the Christmas play *Boxcar Children*. The protected area of the KT website is now fully populated and the old area will be removed. Sandra noted that there is a printed copy of the KT membership list in the Box Office in the event someone needs information while at the theatre. Dewi would also like to add Workshop Information to the protected area.

Student Member

Saxon had nothing to report

Director of Operations

Paul discussed the existing video projector. He will shop around for a better projector, which might also be useful in the Rehearsal Hall, especially for the Theatre Ontario Festival. We will need a pull-down screen in the Rehearsal Hall for that purpose. The existing projector (EIKI) may have a replacement bulb inside itself. Paul also mentioned a problem with mouse droppings about the playhouse and that he has caught one mouse.

Past President

Mary reported that a Nominating Committee has been formed of herself, Kareen Lively and Julie Clayton. Three positions need to be refilled; Vice President, Director of Plays and Secretary. She will put an announcement in the next Greasepaint. We have a new vacuum cleaner upstairs.

President's Report

Rob had nothing to report

Schedule for Next Meeting

The next Board meeting was scheduled for March 30th, 7:30 PM.

Meeting terminated at 8:45 PM.